

Agenda

ICSAtlanta Governing Board Open Meeting 1/10/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* Jan Agenda * Dec Minutes
II. Financial Update	Update	None	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	None	*Tanya	* Administrative Report
IV. Proposed 2018-2023 Strategic Plan	Update	None	*Tanya	*2018-2023 Strategic Plan
V. PTO Report	Update	None	*PTO Board Member	*None
IV. Committee Reports a. Finance Committee b. Fundraising Committee i. Fall Giving Campaign ii. Walton Family Foundation iii. Run the World c. Communications Committee i. February Board Training ii. Advertising: Mall iii. Advertising: Radio	Update Update Update Update Update Update Update	None None None None None None None	*Tricia *Michele *Eric *Michele *Christen *Marisa *Christen	
VII. New Business	Update		*Marisa	
VIII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 1/10/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order @ 7:05PM b. Agenda c. Minutes d. Public Comments	Review Review and Vote	None None <u>VOTE to approve:</u> <i>Motion: Eric,</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Christen *Christen *Christen *None	* Jan Agenda * Dec Minutes
II. Financial Update	Update	Update given	*Acuity	*Monthly Financial Document
III. Administration Update	Update	Report Given	*Tanya	* Administrative Update
V. PTO Report	Update	None Given	*None	*None
VI. Committee Reports a. Finance Committee b. Fundraising Committee i. Fall Giving Campaign ii. Walton Family Foundation iii. Run the World c. Communications Committee	Update Update Update Update Update	Given during Finance Update Update given Update given Update given Update	*Tricia *Michele *Eric *Michele *Christen	
VII. New Business	None	None	*N/A	
VIII. Adjourn – 7:55PM		<u>VOTE to adjourn:</u> <i>Motion: Tricia</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes January 10, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on January 10, 2018 at 7:00PM at the School. The meeting began at 7:05PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Paige Stoecker, Christen Ramo, and Eric Abercrombie. Tricia Marsh arrived at 7:10PM and Michael McConnell arrived at 7:45PM.

The following members of the administration were present: Tanya Parker and Michele Neely.

Agenda

The Board had no amendments to the January 10, 2018 ICSAtlanta Board Meeting agenda.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on December 12, 2017 in the form previously circulated. The vote was motioned by Eric, seconded by Paige, and unanimously approved.

Public Comments:

No one from the public expressed interest in addressing the board publicly at this time.

Administration Update:

Given by Tanya Parker: The Holiday Market Morning was a success, and holiday parties at both campuses went very well. ACCESS Testing materials have arrived from the state, and testing will begin on January 29th. The GA DOE has requested revisions to our Comprehensive LEA Improvement Plan (CLIP) in relation to Title II. Once these revisions have been made, administration can submit budgets for approval then begin to draw down Title II funds. Administration investigated pursuing Title III-A funds but determined these funds would not sufficiently benefit ICSAtlanta. Administration has completed revisions to the budget to spend the \$775,000 CSP – Implementation Grant. The revised budget was submitted to the DOE today, and, once approved, ICSAtlanta can start receiving reimbursements for expenditures. All goods and services for the CSP – Implementation Grant must be received by September 30, 2018. Administration is in the process of speaking with vendors about the various products and services that will be utilized with these funds. The fundraising team is awaiting a decision from

the Walton Family Foundation regarding a second possible \$25,000 grant for advocacy efforts. ICSAtlanta has already received 327 new applicants as of 12:00PM today, which is 23% more applicants than this time last year, and the school has already received more applications than there are kindergarten slots available. The 2018-2023 strategic plan is ready for board and staff review. An IB consultant from CASIE (Center of Advancement and Study of International Education) came to the school and led an inquiry-based professional development training for all kindergarten through 4th grade teachers. Barbara also led a professional development on Number Talks, a best practice for math instruction. Newly-identified gifted students begin the TAG Program January 8th. Janie Ragan and Roberta Young attended training to improve upon their knowledge of 504 plans. Benchmark testing is ongoing at the lower campus and has been completed at the upper campus. The upper campus nurse Carol Walker-Schrader wrote a grant to FireHouse Subs, and as a result ICSAtlanta has been awarded two AEDs. The Allergy and Asthma Coalition of Georgia is writing ICSAtlanta a prescription to have Albuterol at the school for emergency situations and will also come to train key staff on its use and application. The school was previously awarded stock Epinephrine also for emergency situations. The new ESOL teacher Rebekah Isak started January 2nd, and several teachers are on or will soon go on maternity leave. Tomorrow the GADOE World Language Department will be arriving to add ICSAtlanta to the DLI video diary series, which highlights Georgia programs to help bring awareness to DLI to a greater Georgia audience. La Galette des Rois, Kindness Week, the 100th Day of School, Parent Education Night: Cyberbullying, Black History Month, and the Chinese New Year in-school celebration are upcoming events at ICSAtlanta.

Financial Update: Acuity gave a financial update. QBE FY18 is on budget, and ICSAtlanta is expected to receive \$4.049k of QBE before year-end. The net income loss YTD is expected and has been planned for within the budget.

PTO Report:

Update given: March 18, 2018 is the date of the Family Night Dance Party at Northside Church for all students and their immediate family. PTO is having difficulty getting reasonable quotes for playground shading. Read to Success information went home recently.

Committee Reports:

- **Fundraising Committee Report:** Given by Michele: Fall Giving Campaign raised approximately \$58,550. 19 families set up recurring gifts with another \$3,000 expected by FY end. Classroom winners will be announced next week, and a date for the lunch with Ms. Parker will be set. Run the World 5k has been confirmed for March 4th at Newtown Park at 9AM. The race committee decided to terminate the relationship with Five Star for race management and instead signed an agreement with On-Time Results. The website for registration and pledge pages will be live next week. A spaghetti supper and silent auction will be held at the middle school the night before. Advanced race packet pick up will be at Roanrunner at Avalon. The

committee will be promoting runner sponsor pages and will offer incentives to students who receive pledges. The committee is currently looking for sponsors.

- **Communications Committee Report:** Given by Christen. Board members are all attending a 2-day training provided by the SCSC at Lake Lanier February 8-9, 2018. Mall advertising is still in place and has received positive feedback, and on-air advertising with WABE has started.

New Business:

Tanya stated that ICSAtlanta received a 97 on the academic portion of the comprehensive framework.

Adjourn Meeting:

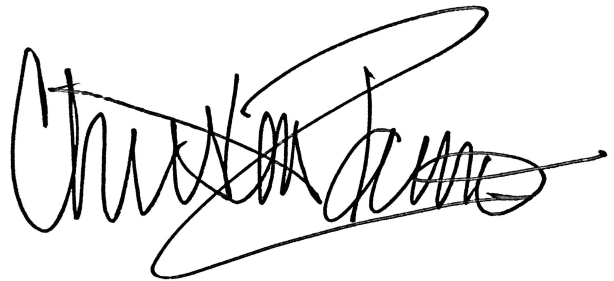
The Board:

VOTED:

To end the meeting. The vote was motioned by Tricia, seconded by Eric, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:55PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 2/13/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* Feb Agenda * Jan Minutes
II. Financial Update	Update	None	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. Committee Meeting Update b. Fundraising Committee i. Fall Giving Campaign ii. Run the World c. Education Committee i. Accreditation Process Update	Update Update Update Update	None None None None	*Tricia *Michele *Michele *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 2/13/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:06PM	Review and Vote	None	*Christen	
b. Agenda		<u>VOTE to approve:</u> <i>Motion: Eric,</i> <i>2nd: Tricia</i> <i>Unanimous approval</i>	*Christen	* Feb Agenda
c. Minutes	Review and Vote	<u>VOTE to approve:</u> <i>Motion: Tricia,</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Christen	Jan Minutes
d. Public Comments			*Megan Boynton	*None
II. Financial Update	Update	Update given	*Acuity	*Monthly Financial Document
III. Administration Update	Update	Report Given	*Tanya	* Administrative Update
V. PTO Report	Update	None Given	*None	*None
VI. Committee Reports				
a. Finance Committee	Update	Given during Finance Update	*Tricia	
b. Fundraising Committee				
i. Fall Giving Campaign	Update	Update given during administration update	*Tanya	
ii. Walton Family Foundation	Update	Update given during administration update		
iii. Run the World	Update	Update given during administration update		
c. Communications Committee	Update	Update	*Christen	
VII. New Business	None	None	*N/A	
VIII. Adjourn – 7:54PM		<u>VOTE to adjourn:</u> <i>Motion: Eric</i> <i>2nd: Tricia</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes February 13, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on February 13, 2018 at 7:00PM at the School. The meeting began at 7:06PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, Christen Ramo, and Eric Abercrombie. Michael McConnell arrived at 7:10PM.

The following members of the administration were present: Tanya Parker.

Agenda

The Board had no amendments to the January 10, 2018 ICSAtlanta Board Meeting agenda.

The Board:

VOTED:

To approve the agenda. The vote was motioned by Eric, seconded by Tricia, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last Board meeting held on January 10, 2018 in the form previously circulated. The vote was motioned by Tricia, seconded by Eric, and unanimously approved.

Public Comments:

Megan Boynton expressed her concerns that the uniform policy is too strict and feels that she should be able to purchase outdoor wear from an approved vendor then have it embroidered at the local embroidery vendor. She also wants uniform donations to be in the form of a parent swap as opposed to a used uniform sale. Lastly, she stated that students in the middle school should be allowed to visit their lockers more than twice a day and that should include an opportunity to visit lockers at the end of the school day.

Administration Update:

Given by Tanya Parker: La Galette Des Rois, the 100th Day of School, the Parent Education Night on Cyber Safety, Black History Heritage activities, Kindness Week, School Counselor Appreciation week, the Chinese New Year in-school event, and Carnivale were all successful

events at the school recently. The state mandated severe weather drill was February 9th, and ACCESS testing has been completed. ICSAtlanta's Financial Star Rating is 4 stars, up from 3.5 stars last year. The admissions lottery was held February 12th, and all grades except 7th grade have a waitlist, and 7th grade only has 11 slots remaining. Benchmark testing has concluded. Teachers have attended trainings included Numbers Talks PDs and DLI in a day at Globe Academy. Administration has been working with ADP to set up our HR and payroll components for next year. ICSAtlanta is hosting Brainspring for an Orton-Gillingham PD at the upper campus. On March 14, Carol the upper campus nurse has arranged for a 'Stop the Bleed' presentation to the staff, and each campus will receive a 'Stop the Bleed' kit for emergency use. The IB consultant will visit February 26th and 27th. The Language lead for Forsyth County visited L2 teachers in kindergarten and first grade and provided feedback on DLI practices and will return for another visit February 27th. Severine and Barbara will attend an IB MYP webinar on February 28th in preparation for MYP in the 2019-2020 year. The first PYP leader of the pack awards and luncheon happened at the lower campus in January and was positively received by students and parents. Mid year conferences are near complete for TKES. There are many facility projects in the works, and hiring for the next school year is underway.

The Fall Giving Campaign had an overall giving rate of 54% with 55% participation in the lower campus and 52% participation in the upper campus. Run the World with ICSAtlanta 5K and Fun Run is March 4th at Newtown Park, and the pre-race dinner and silent auction are March 3rd at the Upper Campus. The GA DOE has approved the Comprehensive LEA Improvement Plan (CLIP) after significant revisions. The Title I budget has been approved, and the Title II budget has been submitted and is awaiting approval. The Title IV budget will be submitted tomorrow, and the Special Education budget will be submitted next week. The Special Education Procedures are in process, and the Cross-Functional Monitoring visit is April 20th. The budget for the CSP – Implementation Grant has been approved (\$775,000). Administration is preparing for the first round of reimbursements and has determined a calendar of expenditures. Procurement procedures have been finalized. Two RFQs have been released, and proposals have been received for one, the books in the media centers. RFQs have been posted on the school website. Administration is also in the process of implementing asset management software. A letter of intent has been submitted for an Impact Grant for roof replacement for the Upper Campus (\$25,000). A letter of intent has been submitted for a Support Grant for curriculum (\$5,000).

Rebranding is in process. All templates, flyers, website, social media, etc are being updated to contain 'ICSAtlanta' instead of 'ICSA.' A style guide is in process to specify fonts, colors, etc, and new business card templates will be available soon. Administration is working on retractable banners. Representatives from ICSAtlanta testified at the GA House Subcommittee on Education regarding support for HB787 that would increase funding for state-commissioned charter schools to the state average and provide additional capital funds for ICSAtlanta. ICSAtlanta was featured in the AJC Education section for participating in the subcommittee meeting. ICSAtlanta participated in a video to support increased funding for state-commissioned charter schools;

Megan Brown, parent, and her children were featured. Michele was asked to join the speakers' bureau for GCSA and is participating in the State Charter School Foundation School Leadership Focus Group.

Financial Update: Acuity gave a financial update. QBE FY18 is on budget, and ICSAtlanta is expected to receive \$4.049k of QBE before year-end. Salaries are within range. The net income loss YTD is expected and has been planned for within the budget. Cash projections have dropped due to QBE.

PTO Report:

Update given: No member from the PTO board was present at the meeting. No update was given.

Committee Reports:

- **Finance Committee Report:** Financial updates were given in the finance report from Acuity.
- **Education Committee Report:** Given by Christen on behalf of Paige. Paige is preparing to begin the GAC accreditation process and is currently awaiting responses from GAC.

New Business:

No new business was presented by the Board at this time.

Adjourn Meeting:

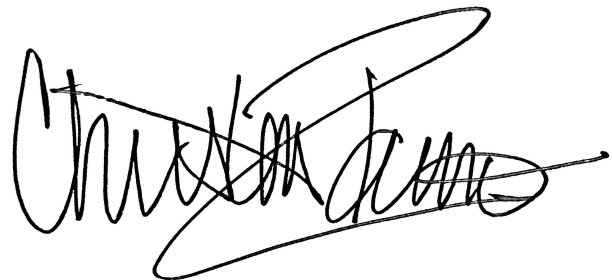
The Board:

VOTED:

To end the meeting. The vote was motioned by Eric, seconded by Tricia, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:54PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 3/14/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* Jan Agenda * Feb Minutes
II. Financial Update	Update	None	*Acuity	* Monthly Financial Document
III. School Safety Update	Update	None	*Tanya	None
IV. ICSAtlanta Policies a. ICSAtlanta Research Policy and Application b. Board Resolution – Regular Payments c. Board Resolution – Federal Grant Award Notifications d. 2018-2019 Uniform Policy	Review & Vote	Vote	*Tanya and the Board	*ICSAtlanta Research Study Guidelines and Application *Regular Payments Document *Federal Grant Awards Document *2018-2019 Uniform Policy
V. Administrative Update	Update	None	*Tanya	*Administrative Report
VI. PTO Report	Update	None	*PTO Board Member	*None
VII. Committee Reports a. Finance Committee b. Education Committee i. Accreditation Process Update c. Communications Committee i. Advertising ii. Proposed Summer Board Meeting Dates: June 13, July 11	Update Update Update Review & Vote	None None None Vote	*Tricia *Paige *Christen *Christen	
VIII. New Business	Update		*Marisa	
IX. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 3/14/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order @ 7:07PM b. Agenda c. Minutes d. Public Comments	Review Review and Vote	None None <u>VOTE to approve:</u> <i>Motion: Tricia,</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Marisa *Christen *Christen *None	* Feb Agenda *Jan Minutes *None
II. Financial Update	Update	Update given	*Acuity	*Monthly Financial Document
III. School Safety Update	Update	Update given	*Tanya	None
IV. ICSAtlanta Policies a. ICSAtlanta Research Policy and Application b. Board Resolution – Regular Payments c. Board Resolution – Federal Grant Award Notifications d. 2018-2019 Uniform Policy	Review and Vote Review and Vote Review and Vote Review and Vote	<u>VOTE to approve:</u> <i>Motion: Tricia,</i> <i>2nd: Mike</i> <i>Unanimous approval</i> <u>VOTE to approve:</u> <i>Motion: Christen,</i> <i>2nd: Paige</i> <i>Unanimous approval</i> <u>VOTE to approve:</u> <i>Motion: Mike</i> <i>2nd: Tricia</i> <i>Unanimous approval</i> <u>VOTE to approve:</u> <i>Motion: Christen</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Board *Board *Board *Board	*ICSAtlanta Research Policy and Application *Board Resolution – Regular Payments *Board Resolution – Federal Grant Award Notifications *2018-2019 Uniform Policy
V. Administration Update	Update	Report given	*Tanya	* Administrative Update
VI. PTO Report	Update	Update given	*Uli	*None
VII. Committee Reports a. Finance Committee b. Education Committee i. Accreditation Process c. Communications Committee i. Advertising	Update Update Update	Update given Update given Update given	*Tricia *Paige *Christen	

ii. Proposed Summer Meeting Dates: July 13, July 17	Review and Vote	<u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Mike</i> <i>Unanimous approval</i>	*Christen	
VIII. New Business	None	None	*N/A	
IX. Adjourn – 8:09PM		<u>VOTE to adjourn:</u> <i>Motion: Christen</i> <i>2nd: Mike</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes March 14, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on March 14, 2018 at 7:00PM at the School. The meeting began at 7:07PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, Christen Ramo, and Michael McConnell. Eric Abercrombie was absent.

The following members of the administration were present: Tanya Parker.

Minutes of Previous Meeting

The Board amended the February 13, 2018 minutes to change ‘GACE’ to ‘GAC’ in the education committee’s update.

The Board:

VOTED:

To approve the agenda. The vote was motioned by Mike, seconded by Paige, and unanimously approved.

Public Comments:

None one from the public signed up to address the board at this March 14, 2018 board meeting.

Financial Update: Acuity gave a financial update. It is recommended by Acuity that ICSAtlanta maintain a strict review of spending for the remainder of the year. Acuity also recommends a stricter approach around enrollment estimation.

School Safety Update: Though ICSAtlanta maintains a safe and secure campus for students, the school administration is actively improving safety conditions including working to find a more secure locking mechanism for classroom doors, looking to make afternoon carpool safer including observations at another local school, and purchasing Prepara, an emergency notification portal.

ICSAtlanta Policies:

ICSAtlanta Research Policy and Application

The Board:

VOTED:

To approve the ICSAtlanta Research Policy and Application. The vote was motioned by Tricia, seconded by Mike, and unanimously approved.

Board Resolution – Regular Payments

The Board:

VOTED:

To approve the Board Resolution – Regular Payments. The vote was motioned by Christen, seconded by Paige, and unanimously approved.

Board Resolution – Federal Grant Awards Notifications

The Board:

VOTED:

To approve the Board Resolution – Federal Grant Awards Notifications. The vote was motioned by Mike, seconded by Tricia, and unanimously approved.

2018-2019 School Uniform Policy

The Board:

VOTED:

To approve the 2018-2019 School Uniform Policy. Paige told the board that she researched other uniform policies and the requirements in the ICSAtlanta Uniform Policy are similar to other schools in our area. The vote was motioned by Christen, seconded by Paige, and unanimously approved.

Administration Update:

Given by Tanya Parker: Black History Culminating Events are on the 28th of February. This week, Dr Seuss's birthday and Read Across America Week as well as ICSAtlanta's spaghetti dinner and 5k/fun run take place. Spring FTE reporting to the state was Thursday March 1, and ICSAtlanta has a 6.12% decrease in spring enrollment in 2018 whereas there was a 8.33% decrease in 2017 and a 10.42% decrease in 2016. The Superintendent signed off for CPI. ICSAtlanta had its first GBI audit on fingerprinting and online security, and ICSAtlanta was found compliant. The SCSC monitoring visit response letter and corrective action plan were sent to the SCSC on March 8. School Climate surveys have been completed, and 99% of students as well as a 118 parents and 76 staff members completed the surveys. Title I, II, and IV budgets have been approved. The Special Ed Flowthrough budget should be approved this week. ICSAtlanta may request reimbursement funds as soon as funds are committed and prior to the actual expenditure. The administration is preparing for Cross-Functional Monitoring visit on April 20. The first drawdown for the CSP Implementation Grant will take place this week. Determination has been made on Hub book vendor, and the administration is in the process of executing a purchase order. Classroom furniture selections have been made, and the administration is awaiting a final quote for installation in June/July. The administration is reviewing technology equipment quotes. 2018-2019 enrollment is strong for all grades except 7th. Winter benchmark testing results are in, and the areas of concern are kindergarten math. The areas of strength are 1st, 2nd, 4th, and 5th grade reading as well as 3rd and 5th grade math. The IB consultant visited on February 26 and 27, and she said ICSAtlanta is doing really well and

moving in the right direction. CogAT tests were given to all first grade students March 12 and 13. Administration will begin the second round of walkthroughs for second semester. ADP training date for time and attendance is March 28 and the launch date is April 9. The staff has been trained on the AEDs and the units will be installed soon. The school administration has received a school credit card from SENOVUS. Ms Chen is out on maternity leave, and Ms Jessie is subbing for her. The administration is seeking a sub for Ms Ye who will be out after Spring Break. The administration has attended the GCSA and World Language job fairs over the past few weeks. Parties from the Fall Giving campaign were held for Ms. Bomeli's and Ms Epperson's classes on February 23. Lunch with the Executive Director has been postponed until after Spring Break. The Pasta Dinner and Silent Auction were held March 3 with approximately 160 attendees and \$5,355 was received in total from the auction. There were 354 registered runners for the run and the event is running much smoother with the new race company. Next year's race weekend is set for March 22 – 24, 2019. Preliminary numbers for the race show a profit of more than \$12,000. The book fair is March 17 – 23. Parent Teacher conferences are March 19 – 21. Picture days are Wednesday March 21 and Friday March 23.

PTO Report:

Update given by Uli: Membership meeting went well with lots of feedback. The next meeting is in April. The school dance, teacher appreciation, and teacher snack are all upcoming events sponsored by the PTO. The PTO board is still working to obtain price quotes for a shade structure over the playground on the lower campus.

Committee Reports:

- **Finance Committee Report:** Given by Tricia. The finance committee is going to work on the adjusted budget for the next meeting.
- **Education Committee Report:** Given by Paige. Paige is working with GAC to get more information about the accreditation process. Middle school is any variance of 4-9 grades. The GAC is flexible with the timing of the accreditation, and ICSAtlanta could be ready to begin the accreditation process in the next few months.
- **Communications Committee Report:** Given by Christen. The communications committee would like to further advertising for ICSAtlanta through radio, Alive at Five, a car magnet, Atlanta Parent, Facebook, and Macaroni Kid.

The Board:

VOTED:

To approve the ICSAtlanta Summer Board Meeting Dates: June 13 and July 17. The vote was motioned by Paige, seconded by Mike, and unanimously approved.

New Business:

No new business was presented by the Board at this time.

Adjourn Meeting:

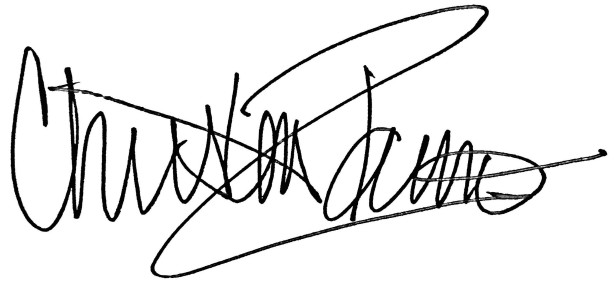
The Board:

VOTED:

To end the meeting. The vote was motioned by Christen, seconded by Mike, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:09PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 4/11/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* April Agenda * March Minutes
II. Administrative Update	Update	None	*Tanya	*Administrative Report
III. PTO Report	Update	None	*PTO Board Member	*None
IV. Committee Reports b. Education Committee i. Accreditation Process Update c. Communications Committee i. Advertising	Update Update	None None	*Paige *Christen	
V. New Business	Update		*Marisa	
VI. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 4/11/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:11PM			*Christen	
b. Agenda	Review and Vote	None <u>VOTE to approve:</u> Motion: Mike, 2 nd : Eric Unanimous approval	*Christen	*March Agenda
c. Minutes	Review and Vote	<u>VOTE to approve:</u> Motion: Mike, 2 nd : Paige Unanimous approval	*Christen	*Feb Minutes
d. Public Comments	Update	None	*None	*None
II. Administration Update	Update	Update given	*Tanya	Administrative Report
III. ICSAtlanta Policies and Approvals				
a. Conflict of Interest Policy Reaffirmation	Review and Vote	<u>VOTE to approve:</u> Motion: Christen, 2 nd : Eric Unanimous approval	*Board	Conflict of Interest Policy
b. Fraud, Waste, Abuse, Corruption Policy Approval	Review and Vote	<u>VOTE to approve:</u> Motion: Paige, 2 nd : Mike Unanimous approval	*Board	* Fraud, Waste, Abuse, Corruption Policy
c. Complaint Policy Approval	Review and Vote	<u>VOTE to approve:</u> Motion: Eric 2 nd : Christen Unanimous approval	*Board	* Complaint Policy *2018-2019
d. Approval of Purchases Over \$100,000	Review and Vote	<u>VOTE to approve:</u> Motion: Mike 2 nd : Paige Unanimous approval	*Board	*Purchase Orders
IV. Administration Update	Update	Report given	*Tanya	* Administrative Update
V. PTO Report	Update	Update given	*PTO Board Member	*None
VI. Committee Reports				
a. Education Committee				
i. Accreditation Process	Update	Update given	*Paige	

b. Communications Committee i. Advertising	Update	Update given	*Christen	
VII. New Business	None	None	*N/A	
VIII. Adjourn – 8:12PM		<u>VOTE to adjourn:</u> <i>Motion: Christen</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes April 11, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on April 11, 2018 at 7:00PM at the School. The meeting began at 7:11PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, Christen Ramo, and Michael McConnell. Tricia Marsh was absent. Marisa Kashapov arrived at 7:14PM.

The following members of the administration were present: Tanya Parker.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the March 14, 2018 meeting with no changes. The vote was motioned by Mike, seconded by Paige, and unanimously approved.

Public Comments:

None one from the public signed up to address the board at this April 11, 2018 board meeting.

ICSAAtlanta Policies:

ICSAAtlanta Research Policy and Application

The Board:

VOTED:

To reaffirm the Conflict of Interest Policy. The vote was motioned by Christen, seconded by Eric, and unanimously approved.

ICSAAtlanta Fraud, Waste, Abuse, and Corruption Policy

The Board:

VOTED:

To approve the Fraud, Waste, Abuse, and Corruption Policy. The vote was motioned by Paige, seconded by Mike, and unanimously approved.

ICSAAtlanta Complaint Policy

The Board:

VOTED:

To approve the Complaint Policy with amendments. The vote was motioned by Eric, seconded by Christen, and unanimously approved.

Purchase Approval

The Board:

VOTED:

To approve the purchase over \$100,000 per ICSAtlanta policy. The vote was motioned by Eric, seconded by Christen, and unanimously approved.

Administration Update:

Given by Tanya Parker: The spring book fair was the most successful spring book fair yet. There was a Parent Education Night on 3/27 on Milestones testing and a Code red drill on 3/30. **Cross-Functional Monitoring Visit will be April 20, 2018**, and all Title programs to be reviewed and Policies and procedures updated. Title I, II, IV budgets have been approved; Special Ed Flowthrough budget still in progress. The first Title drawdown will occur soon as administration has just received access. First “drawdown” for the CSP – Implementation Grant has been submitted for \$339,592.06. Purchase orders have been issued for furniture and books, and administration is reviewing other quotes. As per ICSAtlanta’s advocacy efforts, six families visited the Capitol and met legislators and/or testified for committees for HB787, **and** hundreds of emails and calls were made by ICSAtlanta families/staff to legislators. A quote made by Paige Stoecker was in a GCSA press release on the passage of HB787 as well as mentioned in several GCSA newsletters with photos Enrollment is strong for all grades except 7th. Administration is beginning Roswell Alive after 5 in April and hopes to increase 7th grade enrollment.

Administration is working on class placements in order to give out language track assignments. They are also working on a master scheduled for 6th & 7th grade students and setting up additional training with Infinite Campus for individual scheduling assistance. CogAT tests results are in and will soon be distributed to 1st grade parents. Administration is working on their 5th observations for TKES. ADP Time & Attendance and time off was launched this Monday, April 9th. Contracts for staff members will go out this week & next, and administration is working on hiring new staff. Milestones testing begins tomorrow. Cross-Functional Monitoring visit on next Friday, April 20th, and there is a Parent Education Night: Milestones on Dual Language Immersion (DLI) on the 24th. 2nd grade STAMP testing will be April 23rd-27th, and New Kindergarten Student Day is on the 2nd of May. Kermesse is May 6th, and ICSAtlanta Field Days are April 8th-10th.

PTO Report:

Update given by PTO Board Member: The Current PTO President moved away. The dance went well. The purchase and installation of the shade structure for the lower campus playground may be postponed until next year.

Committee Reports:

- **Education Committee Report:** Given by Paige. Paige is working with GAC to get more information about the accreditation process. Paige hopes to have the initial paperwork submitted to the GAC by the end of the school year.
- **Communications Committee Report:** Given by Christen. Christen and Lilly will attend Roswell Alive After Five to advertise for ICSAtlanta.

New Business:

No new business was presented by the Board at this time.

Adjourn Meeting:

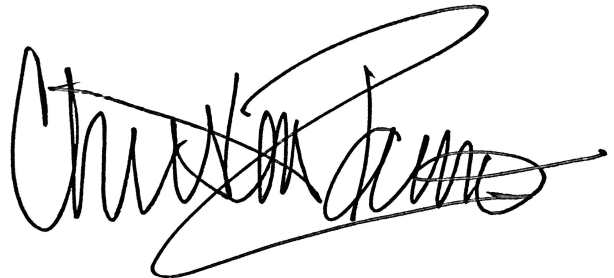
The Board:

VOTED:

To end the meeting. The vote was motioned by Christen, seconded by Eric, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:12PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 5/9/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* May Agenda * April Minutes
II. Financial Update	Update	None	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. 2018 Budget Adjustment b. Education Committee i. Accreditation Process Update c. Communications Committee i. Advertising	Review & Vote Update Update	Vote None None	*Tricia *Paige *Christen	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 5/9/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order @ 7:09PM b. Agenda c. Minutes d. Public Comments	Review Review and Vote Update	None None <u><i>VOTE to approve:</i></u> <i>Motion: Mike,</i> <i>2nd: Paige</i> <i>Unanimous approval</i> No Public Comments were made	*Marisa *Paige *Marisa *None	*May Agenda *April Minutes *None
II. Financial Update	Update	Update given	*Acuity	* Financial Overview
IV. Administration Update	Update	Report given	* Board Member	* Administrative Report
V. PTO Report	Update	Update given	*Justin Mackey	*None
VI. Committee Reports a. Finance Committee i. CSP, Principal, and General budgets b. Education Committee i. Accreditation Process c. Communications Committee i. Advertising	Review and Vote Update Update	<u><i>VOTE to approve:</i></u> <i>Motion: Mike,</i> <i>2nd: Eric</i> <i>Unanimous approval</i> Update given Update given	*Tricia *Paige *Paige	
VII. New Business	None	None	*N/A	
VIII. Adjourn – 8:09PM		<u><i>VOTE to adjourn:</i></u> <i>Motion: Eric</i> <i>2nd: Mike</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes May 9, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on May 9, 2018 at 7:00PM at the School. The meeting began at 7:09PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, and Michael McConnell. Christen Ramo was absent.

No one from the administration was present.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the April 11, 2018 meeting with no changes. The vote was motioned by Tricia, seconded by Paige, and unanimously approved.

Public Comments:

None one from the public signed up to address the board at this May 9, 2018 board meeting.

Financial Update:

Given by Kristi with Acuity. Kristi gave an update on the ICSAtlanta April financials. Some expenses need to be moved from administrative to CSP. Kristi will make the updates and resend the updated financial document to the board.

Administration Update:

Written by Tanya Parker and reviewed by the ICSAtlanta Governing Board.

PTO Report:

Update given by PTO Board Member Justin Mackey: The new ICSAtlanta PTO Board starts effective Friday 5/11/2018. The board has new co-presidents and a new secretary; all other board members are returning from the previous year. The playground committee is still working, focused on getting a shading solution delivered by the time school re-opens. PTO will be very focused on driving membership next year, as numbers were low in '17-'18.

Committee Reports:

- **Finance Committee Report:** Given by Tricia.
The Board:

VOTED:

To approve the CSP, Principal, and General ICSAtlanta Budgets. The vote was motioned by Mike, seconded by Eric, and unanimously approved.

- **Education Committee Report:** Given by Paige. Work continues on GAC accreditation documentation. ICSAtlanta will apply for the entire school (K-7) to ensure alignment with IB and is on track to submit the application by the end of ICSAtlanta's fiscal year.
- **Communications Committee Report:** Paige read a written update from Christen regarding participation in Roswell Alive at Five event. It went well in terms of distributing advertising materials and speaking to parents. Expect higher foot traffic in the future when the weather is better.

New Business:

No new business was presented by the Board at this time.

Adjourn Meeting:

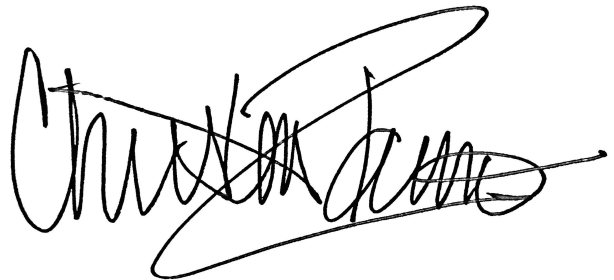
The Board:

VOTED:

To end the meeting. The vote was motioned by Eric, seconded by Mike, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:09PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 6/13/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* June Agenda * May Minutes
II. Financial Update	Update	None	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. 2018 Budget b. Education Committee i. Accreditation Process Update	Review & Vote Update	Vote None	*Tricia *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 6/13/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order @ 7:08PM b. Agenda c. Minutes d. Public Comments	Review Review and Vote Update	None None <u>VOTE to approve:</u> <i>Motion: Tricia, 2nd: Paige</i> <i>Unanimous approval</i> No Public Comments were made	*Marisa *Christen *Marisa *None	*June Agenda *May Minutes *None
II. Financial Update	Update	Update given	*Acuity	* Financial Overview
III. Administrative Update	Update	Report given	* Board Member	* Administrative Report
IV. PTO Report	Update	No update given	*No one from PTO was present	*None
V. Committee Reports a. Finance Committee i. Update b. Education Committee i. Accreditation Process	Update Update	Update given Update given	*Tricia *Paige	
VI. New Business a. Board Contract renewal and board meeting dates for 2018-2019 school year will be signed and/or voted upon at the next meeting.	Update	None	*Christen	
VII. Adjourn – 7:45PM		<u>VOTE to adjourn:</u> <i>Motion: Mike</i> <i>2nd: Tricia</i> <i>Unanimous approval</i>	*Marisa	

International Charter School of Atlanta

Board Meeting Minutes June 13, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on June 13, 2018 at 7:00PM at the School. The meeting began at 7:08PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, Christen Ramo, and Michael McConnell. Eric Abercrombie was absent.

Tanya Parker from the administration was present.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the May 9, 2018 meeting with no changes. The vote was motioned by Paige, seconded by Tricia, and unanimously approved.

Public Comments:

None one from the public signed up to address the board at this June 13, 2018 board meeting.

Administration Update:

Given by Tanya Parker. STAMP Summer Testing is complete. Milestones summer tutoring and retests are complete. Milestones preliminary retests have been returned by the state. Student Class is complete and signed-off. Student Record was completed and signed-off today. For federal grants, the Cross-Functional Monitoring Visit is in the Corrective Action Phase: Title I-A – Parent and Family Engagement plan complete, Title I-A Oversight plan in progress, Title II-A plan complete, and Special Education initial plan complete and minor student file corrections have been completed; awaiting additional guidance. All funds have been expended for the for Title I and Title IV Grants, and the final drawdown will be done in June. Title II was transferred to Title IV for greater flexibility. \$ 111,096.56 of the budgeted \$122,782.00 for Title Grants and Special Education has been expended. For the CSP – Implementation Grant, classroom furniture will be delivered week of July 9th, hub furniture will be delivered August 31st with books to follow, and other orders are coming and decisions are being determined. \$569,893.64 of the budgeted \$775,000.00 CSP – Implementation Grant has been expended. Fulton County is to repair all potholes on Sims

Industrial, and administration has been communicating with public safety officials. Website is being updated and refreshed, and carpool tag sponsorships have been secured and total more than \$7,000. Hiring is going well, but the following positions still need to be filled: Lower Campus receptionist, Kindergarten German , Upper Campus Middle Grades Science, Music, Upper Campus Special Ed, Speech, Media Specialist, 5th/Upper Campus Chinese.

PTO Report:

No PTO board member was present at this June 13, 2018 meeting. Thus, no update was given.

Committee Reports:

- **Finance Committee Report:** Given by Tricia. ICSAtlanta will hold two public hearings on Thursday and Friday at next week regarding the 2019 budget. The meetings will be at 10AM in the ICSAtlanta lower campus cafeteria.
- **Education Committee Report:** Given by Paige. The administration and education committee are within days of submitting the kindergarten, elementary, and middle school applications for GAC accreditation. The application will request either August or September for the consultation visit.

New Business:

Christen asked the board members be prepared to sign the board code of conduct for the 2018-2019 school year. Also, at the July meeting, the board will vote on the board meeting dates for the 2018-2019 school year.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Mike, seconded by Tricia, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:45PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 7/18/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Marisa *Marisa *Public	* July Agenda * June Minutes
II. Approval of ICSAtlanta Board Meeting Dates for the 2018-2019 School Year: August 8, September 12, October 10, November 14, December 12, January 16, February 13, March 13, April 10, May 8	Review & Vote	Vote	*Board	*None
III. Complaint Submission: Review	Review	None	*Board	
IV. Administrative Update	Update	None	*Tanya	*Administrative Report
V. PTO Report	Update	None	*PTO Board Member	*None
VI. Committee Reports a. Finance Committee i. FY19 financial budget b. Education Committee i. Accreditation Process Update c. Governance Committee i. Renewal of Board Term for Mike McConnell and Tricia Marsh for 1-year term ii. Addition of Board Member Thomas Mechelke iii. Annual Board Member Contract – All Board Members	Review & Vote Update Review & Vote Review & Vote Review & Sign	Vote None Vote Vote Sign	*Tricia *Paige *Board *Board *Board	*FY19 Budget * International Charter School of Atlanta Code of Conduct
VII. New Business	Update		*Marisa	
VIII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 7/18/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:09PM				
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> Motion: Eric, 2 nd : Mike Unanimous approval	*Marisa *Marisa	*July Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> Motion: Mike, 2 nd : Paige Unanimous approval	*Marisa	*June Minutes
d. Public Comments	Update	No Public Comments were made	*None	*None
II. Board Meeting Dates for 2018-2019	Review & Vote	<u>VOTE to approve:</u> Motion: Mike, 2 nd : Paige Unanimous approval	*Board	*None
III. Administrative Update	Update	Report given	*Tanya	*Admin Report
IV. PTO Report	Update	No update given	*No one from PTO was present	*None
V. Committee Reports				
a. Finance Committee				
i. FY19 Budget	Review & Vote	<u>VOTE to approve:</u> Motion: Mike, 2 nd : Eric Unanimous approval	*Board	
b. Education Committee				
i. Accreditation Process Update	Update	Update given	*Paige	
c. Governance Committee				
i. Add New Member Thomas Mechelke		<u>VOTE to approve:</u> Motion: Eric, 2 nd : Tricia Unanimous approval		
li. Vote to renew members: Mike McConnell and Tricia Marsh		<u>VOTE to approve:</u> Motion: Eric, 2 nd : Paige Unanimous approval		

VI. New Business - None	None	None		
VII. Adjourn – 7:57PM		<i><u>VOTE to adjourn:</u></i> <i>Motion: Eric</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Marisa	

International Charter School of Atlanta

Board Meeting Minutes July 18, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on July 18, 2018 at 7:00PM at the School. The meeting began at 7:09PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Tricia Marsh, Eric Abercrombie, and Michael McConnell. Christen Ramo was absent.

Tanya Parker from the administration was present.

Current Month’s Agenda

The Board:

VOTED:

To approve the current month’s agenda with no changes. The vote was motioned by Eric, seconded by Mike, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the June 13, 2018 meeting with no changes. The vote was motioned by Mike, seconded by Paige, and unanimously approved.

Public Comments:

None one from the public signed up to address the board at this July 18, 2018 board meeting.

ICSAtlanta 2018-2019 School Year Board Meeting Dates

The Board:

VOTED:

To approve the following board meeting dates: August 8, September 12, October 10, November 14, December 12, January 1, February 1, March 13, April 10, and May 8. The vote was motioned by Mike, seconded by Eric, and unanimously approved.

Complaint Submission Review

The Board had no questions regarding the complaint or proposed response. Marisa will send response to complainant by tomorrow, 7/19.

Administration Update:

- Milestones results expected this week or next. Stat schedule is later this year.
- Report on grant budget and spending, as well as anticipated rewards for next year
- CSP implementation grant spending on track; classroom furniture install complete end of week; wireless network install complete. Hub furniture delivery Aug 31, with books to follow
- Sims Industrial road repairs to be completed by Fulton County
- PTO will coordinate back to school picnic at Wills Park
- Facilities work on track
- Updates on connections, specials, and gifted program will be forthcoming
- GADoE monitoring visit will be on 8/3

PTO Report:

No PTO board member was present at this July 18, 2018 meeting. Thus, no update was given.

Committee Reports:

- **Finance Committee Report:**

The Board:

VOTED:

To approve the FY19 budget with no changes. The vote was motioned by Mike, seconded by Eric, and unanimously approved. It was noted that the budget will need to be amended once funds from HB787 are released.

- **Education Committee Report:** Accreditation application for Lower and Upper Campus submitted to GAC on 6/19. Tanya and Paige attended a conference call with our consultant, Phil Thomas, on 7/13, and the site visit is scheduled for 8/30. Next GAC board meeting is 9/16-9/17.

- **Governance Committee:**

The Board:

VOTED:

To renew board members Mike McConnell and Tricia Marsh for an additional one year term. The vote was motioned by Eric, seconded by Paige, and unanimously approved.

The Board:

VOTED:

To add Thomas Mechelke to the board effective next meeting. The vote was motioned by Eric, seconded by Tricia, and unanimously approved.

Annual board member contracts/code of conduct reviewed and signed by all board members in attendance.

New Business:

No new business was raised.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Eric, seconded by Paige, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:57PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 8/8/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* August Agenda * July Minutes
II. Financial Update	Update	None	*Acuity	*Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. Amended 2019 Budget b. Education Committee i. Accreditation Process Update	Review & Vote Update	Vote None	*Board *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 8/8/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:03PM			*Tricia	
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Tricia	*August Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Tricia	*July Minutes
d. Public Comments	Update	Ali Brinson spoke on behalf of the public	*Ali Brinson	*None
II. Financial Update	Update	Update given	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	Report given	* Tanya	* Admin Report
IV. PTO Report	Update	Update given	*Justin and Sasha	*None
V. Committee Reports				
a. Finance Committee				
i. Amended FY19 Budget	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Christen,</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Board	
b. Education Committee				
i. Accreditation Process Update	Update	Update given	*Paige	
VI. New Business - None	None	None		
VII. Adjourn – 7:53PM		<u>VOTE to adjourn:</u> <i>Motion: Paige</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Tricia	



International Charter School of Atlanta

Board Meeting Minutes August 8, 2018

A meeting of the Governing Board (the "Board") of The International Charter School of Atlanta (the "School") was held on August 8, 2018 at 7:00PM at the School. The meeting began at 7:03PM.

The following members of the Board were present: Christen Ramo, Paige Stoecker, Tricia Marsh, and Eric Abercrombie. Michael McConnell arrived at 7:12PM. Marisa Kashapov was absent.

Tanya Parker from the administration was present.

Current Month's Agenda

The Board:

VOTED:

To approve the current month's agenda with no changes. The vote was motioned by Paige, seconded by Eric, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the July 18, 2018 meeting with no changes. The vote was motioned by Paige, seconded by Eric, and unanimously approved.

Public Comments:

Ali Brinson from the public signed up to address the board at this August 8, 2018 board meeting. She asked if the agenda could be more specific. She also inquired as to how decisions are made and how parents can have input into school and board decisions including but not limited to playground changes and technology upgrades.

Financial Update:

Given by Kristi with Acuity. The audit is going well. Bambo asked for additional information and hopes to have the report ready by Friday. Kristi hopes to finalize the DE046 report in the next two weeks. Kristi recommended changes to the way in which the financial information page is presented to the board, and Tricia will discuss these changes with Kristi. ICSAtlanta currently has 57 days cash on hand.

Administration Update:

Given by Tanya. Pre-planning , the first day/week of school, and carpool went well; best start yet (both morning and afternoon); UC carpool roll out was successful. No opt-outs so far for 4th grade carpools Enrollment for both campuses is at 730. Purchases for the CSP Implementation Grant are nearly complete with \$25,825.48 remaining. Andrey is currently fire-watching. Administration is gathering quotes for fire system at UC. Administration is also gearing up to set up Hubs once classroom numbers are settled and technology is rolled-out. Quotes are being obtained for UC bball court fence, sun/rain cover for carpool as well as RFQ for the roof. Teachers were trained in literacy centers/framework, IB, and immersion during pre-planning. Furniture is in and set; administration is waiting on a few more rugs, stools, and white boards. Prajakta is working on getting all technology ready for roll-out. An email was sent to all parents affected by the gifted services changes (current 3rd grade gifted students who were served last year, 2nd semester). Tanya has received no follow-up questions. Administration is finalizing P50 and hopes to roll it out on the 20th. ASP enrollment is high. After school is averaging 40 at the UC and around 85 at the LC. They started snacks by WT, and the kids seem to be responding well to it. ESOL testing for Knd concluded, and now testers will begin the WIDA screeners on 1st through 7th. GKIDS Readiness begins next week. Benchmark testing starts next week. Administration is gearing up for Curriculum Nights next week. The first Parent Education Night Knd 101 and MS survival is the 23rd. Administration has made the following new hires: UC Special Ed, Speech Teacher, UC School Counselor, and EIP teacher

PTO Report:

PTO board members Justin and Sasha were present at this August 8, 2018 meeting. Justin informed the board that one of the PTO co-presidents left the school. Also, the PTO membership meeting will be held around Labor Day, and the date will come out two weeks prior to the meeting. The PTO board meets next week. Sasha informed the board that she talked to Michele for direction as to which projects to tackle as well as to solidify spirit night dates.

Committee Reports:

- **Finance Committee Report:** Given by Tricia.
The Board:
VOTED:
To approve the Amended FY19 budget with changes. The vote was motioned by Christen, seconded by Paige, and unanimously approved.
- **Education Committee Report:** Given by Paige. Accreditation application for Lower and Upper Campus submitted to GAC on 6/19. Tanya and Paige attended a conference call with our consultant, Phil Thomas, on 7/13, and the site visit is scheduled for 8/30. Next GAC board meeting is 9/16-9/17.

New Business:

No new business was raised.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Paige, seconded by Thomas, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:53PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 9/12/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* September Agenda * August Minutes
II. Financial Update	Update	None	*Acuity	*Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. Update b. Education Committee i. Accreditation Process Update	Update Update	None None	*Tricia *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 9/12/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:06PM			*Marisa	
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Eric,</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa	*Sept Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Eric</i> <i>Unanimous approval</i>	*Marisa	*Aug Minutes
d. Public Comments	Update	None	*None	*None
II. Financial Update	Update	Update given	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	Report given	* Tanya	* Admin Report
IV. PTO Report	Update	Update given	*Justin	*None
V. Committee Reports				
a. Education Committee				
i. Accreditation Process Update	Update	Update given	*Paige	
VI. New Business - None	None	None		
VII. Adjourn – 7:40PM		<u>VOTE to adjourn:</u> <i>Motion: Eric</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes September 12, 2018

A meeting of the Governing Board (the "Board") of The International Charter School of Atlanta (the "School") was held on September 12, 2018 at 7:00PM at the School. The meeting began at 7:06PM.

The following members of the Board were present: Paige Stoecker, Marisa Kashapov, Eric Abercrombie, and Michael McConnell. Christen Ramo and Tricia Marsh were absent.

Tanya Parker from the administration was present.

Current Month's Agenda

The Board:

VOTED:

To approve the current month's agenda with the edit to remove the finance committee update from the agenda. The vote was motioned by Eric, seconded by Thomas, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the August 8, 2018 meeting with no changes. The vote was motioned by Paige, seconded by Mike, and unanimously approved.

Public Comments:

No one from the public signed up to speak at this the September 12, 2018 meeting of the ICSAtlanta Governing Board.

Financial Update:

Given by Kristi with Acuity. Student and administrative expenses were higher than target due to spending in July getting ready for school to open. The current projection is that ICSAtlanta will meet SCSC financial performance framework with 75 points, and the board and administration need to watch the cash and efficiency margin.

Administration Update:

Given by Tanya. Both the Lower Campus and the Upper Campus curriculum nights went smoothly. Parent Education nights were kicked off with Kindergarten 101 and Middle

School Survival. Kindergarten 101 was well attended. Enrollment was at 730 last month. The FTE window began on September 11. Fire and security system updates in the Upper Campus are nearly complete. Books for both Hubs to arrive next week. Clubs are in full swing with 15 clubs, over 200 participants. The Google classroom rollouts are in progress for grades 3-7. ESOL testing and GKIDS Readiness have both been completed. The GAC accreditation visit was on August 30th and went well. The education committee expects a decision after the GAC board meetings September 23-24.

PTO Report:

Justin Mackey delivered the update. The first PTO membership meeting of the year was on Monday, September 10, and it was the highest attendance at a non-curriculum night meeting that they've seen. A new co-president was elected. The PTO budget was voted upon and approved. PTO will fund a fence for the Lower Campus outdoor classroom. Due to logistical issues, there will be no dance this school year, but the PTO will sponsor a school dance for the 2019-2020 school year. Other PTO-sponsored events are under discussion. The first Teacher Appreciation Lunch was today. PTO-sponsored Xtreme Hopp spirit night is tomorrow, and the first Chick Fil-A spirit night is next week.

Committee Reports:

- **Education Committee Report:** Given by Paige. The GAC accreditation site visit was on August 30, and their decision is expected after the next GAC board meeting scheduled for September 23-24. The next large project on which the education committee will focus is the ICSE Atlanta charter renewal.

New Business:

No new business was raised.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Eric, seconded by Thomas, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 7:40PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 10/10/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* October Agenda * September Minutes
II. Financial Update	Update	None	*Acuity	*Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. Update b. Education Committee i. Accreditation Process Update	Update Update	None None	*Tricia *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 10/10/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:05PM			*Marisa	
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> Motion: Mike, 2 nd : Tricia Unanimous approval	*Marisa	*Oct Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> Motion: Mike, 2 nd : Tricia Unanimous approval	*Marisa	*Sept Minutes
d. Public Comments	Update	None	*None	*None
II. Financial Update	Update	Update given	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	Report given	* Tanya	* Admin Report
IV. PTO Report	Update	None – No one from PTO was present at the meeting.	*N/A	*None
V. Committee Reports				
a. Finance Committee				
i. Update	Update	Update given	*Tricia	
b. Education Committee				
i. Accreditation Process Update	Update	Update given	*Paige	
VI. New Business – Paige: Charter renewal procedures are being researched, and the board will write thank you notes to families donating \$250 or more during the Fall Giving Campaign.	Update & Discuss	None	*Paige	
VII. Adjourn – 8:17PM		<u>VOTE to adjourn:</u> Motion: Tricia 2 nd : Paige Unanimous approval	*Marisa	

International Charter School of Atlanta

Board Meeting Minutes October 10, 2018

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on October 10, 2018 at 7:00PM at the School. The meeting began at 7:05PM.

The following members of the Board were present: Paige Stoecker, Marisa Kashapov, Christen Ramo, Tricia Marsh, Thomas Me, and Michael McConnell. Eric Abercrombie was absent.

Tanya Parker from the administration was present.

Current Month’s Agenda

The Board:

VOTED:

To approve the current month’s agenda with no changes. The vote was motioned by Mike, seconded by Tricia, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the September 12, 2018 meeting with no changes. The vote was motioned by Paige, seconded by Tricia, and unanimously approved.

Public Comments:

No one from the public signed up to speak at this the October 10, 2018 meeting of the ICSAtlanta Governing Board.

Financial Update:

Given by Kristi with Acuity. Our net income is more favorable than this time last year. To meet the required points for the total FY19 SCSC Performance Ratios, ICSAtlanta must meet the Efficiency Margin Ratio. The current year-to-date Efficiency Margin Ratio falls 5 points below the minimum points needed. The loss in points is driven by the Year-to-Date loss in net income.

Administration Update:

Given by Tanya: Flamenco workshop and presentation at the upper campus was today. ICSAtlanta will have the Spanish Heritage Presentation from the Spanish Track kids on Friday at the lower campus. Report Cards go home on Friday. The Chinese Track had their in-school cultural event, Mid-Autumn Festival on the 3rd (dance presentation and mooncakes). At the Atlanta International Night Market, ICSAtlanta was represented by about 40 students during the Flag Parade. The SCSC came out today for their monitoring visit. Lauren is working on FTE and CPI. Enrollment is currently 733 students (738 last report). ICSAtlanta completed its statewide fire drill today and reported (both reported). The fire alarm system at the upper campus is up and running. Fire code enforcement is coming out this week to give us the final green tag. The fire marshal will be out on Monday. Upper campus security system has been installed and is working. Hubs are almost complete. Administration needs to add signs, and the last order of books (last of CSP money was spent on L2 books) will arrive in a few weeks. ICSAtlanta's PYP application was submitted on September 30th! They will use this during the verification visit to ensure we are following procedures. The verification visit is set for January 31st and Feb 1st. New report cards (3 levels) have been completed. PYP summary of achievement reports will be sent home for Knd-5th graders. Gifted testing is currently underway. TKES walkthrough # 1 has been completed. Administration has completed its 4th substitute teacher training. The Administrative team and 5th grade lead teacher went to Denver for PYP workshop over fall break. ICSAtlanta's Code Red drill was on Sept. 20th. The first staff appreciation event was at the Twisted Taco on the 20th of Sept. The change in upper campus carpool procedures has been a success and the city of Alpharetta is pleased. ASP enrollment is still high (over 140 on average for both campuses). GKIDS is finished and submitted. ELTPC (for accommodations) forms are completed and monitoring files are updated. Administration should be receiving its GAC accreditation certificates soon (all 3 levels). The 2nd Parent Education Night on Sept. 20th on DLI (Patrick Wallace from GaDOE presented). ICSAtlanta was awarded \$100,000 for safety and security facility initiatives through the State Charter Schools Facility Grant and has until April to spend the money. Federal grant CLIP for FY2019 has been approved; next step is the budget. FY 2019 grants total \$127,061. All CSP grant funds have been expended (\$774,991). Last drawdown was \$12,600 for our L2 language books for the Hubs. Fall giving campaign kicked off on October 3rd; the total is at \$14,500. The LC EIP position has been filled. The offer for the new 2nd grade teacher was accepted, and she will start on the 22nd of October. Administration is interviewing for media specialists.

PTO Report:

No one from PTO was present to report at this the October 10, 2018 ICSAtlanta Board meeting.

Committee Reports:

- **Education Committee Report:** Given by Paige. The GAC accreditation site visit was on August 30, and ICAtlanta has been approved for accreditation. The certificate of accreditation is in the mail.

New Business:

Paige spoke about the charter renewal. The education committee will check and confirm dates in which this process should start. Also, Paige asked board members to assist in writing thank you notes to families that donate \$250 or more to the Fall Giving Campaign.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Tricia, seconded by Paige, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:17PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

Agenda

ICSAtlanta Governing Board Open Meeting 11/14/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items a. Call to Order b. Agenda c. Minutes d. Public Comments	Review & Amend Review & Amend	None Vote Vote	*Marisa *Christen *Christen *Public	* November Agenda * October Minutes
II. Financial Update	Update	None	*Acuity	*Financial Document
III. Administrative Update	Update	None	*Tanya	*Administrative Report
IV. PTO Report	Update	None	*PTO Board Member	*None
V. Committee Reports a. Finance Committee i. Update b. Education Committee i. Accreditation Process Update	Update Update	None None	*Tricia *Paige	
VI. New Business	Update		*Marisa	
VII. Adjourn	Vote		*Marisa	

ICSAtlanta Governing Board Open Meeting 11/14/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:07PM				
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Tricia,</i> <i>2nd: Mike</i> <i>Unanimous approval</i>	*Marisa *Marisa	*Nov Agenda
c. Minutes	Review & Vote	<u>VOTE to approve</u> <i>with changes:</i> <i>Motion: Christen,</i> <i>2nd: Tricia</i> <i>Unanimous approval</i>	*Marisa	*Oct Minutes
d. Public Comments	Update	None	*None	*None
II. Financial Update	Update	Update given	*Acuity	* Monthly Financial Document
III. Administrative Update	Update	Report given	* Tanya	* Admin Report
IV. PTO Report	Update	Report given by PTO Board Member PJ	*N/A	*None
V. Committee Reports				
a. Education Committee				
i. Accreditation Process Update	Update	Update given	*Christen	
VI. New Business – Christen: Update on BoardDocs Software	Update	None	*Christen	
VII. Adjourn – 8:36PM		<u>VOTE to adjourn:</u> <i>Motion: Mike</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa	



International Charter School of Atlanta

Board Meeting Minutes November 14, 2018

A meeting of the Governing Board (the "Board") of The International Charter School of Atlanta (the "School") was held on November 14, 2018 at 7:00PM at the School. The meeting began at 7:07PM.

The following members of the Board were present: Marisa Kashapov, Christen Ramo, Tricia Marsh, Thomas Mechelke, and Michael McConnell. Eric Abercrombie and Paige Stoecker were absent.

Tanya Parker from the administration was present.

Current Month's Agenda

The Board:

VOTED:

To approve the current month's agenda with one change: to strike the finance committee update from the agenda. The vote was motioned by Tricia, seconded by Mike, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the minutes from the October 10, 2018 meeting with one change: correction of the date in the first paragraph on the first page. The vote was motioned by Christen, seconded by Tricia, and unanimously approved.

Public Comments:

No one from the public signed up to speak at this the November 14, 2018 meeting of the ICSAtlanta Governing Board.

Financial Update:

Given by Kristi with Acuity. To meet the required points for the total FY19 SCSC Performance Ratios, ICSAtlanta must meet the Efficiency Margin Ratio. The current year-to-date Efficiency Margin Ratio falls 5 points below the minimum points needed. The loss in points is driven by the Year-to-Date loss in Net Income. Year to Date, ICSAtlanta is projecting a (\$150k) shortfall from the original projected budget. \$184k Budgeted Net

Income vs. \$34k Projected Net Income. Kristi advised that the board and administration monitor individual expenditure categories.

Administration Update:

Given by Tanya: The fall book fair was very successful. The Spanish Heritage in school event with the Flamenco dancers was well received by students and staff, as was the Martinstag in school event with the waltz dancing. The community Martinstag event had an amazing turn out and raised a bit of money for the ICSAtlanta German program. Parent-teacher conferences were well attended and positive, and Red Ribbon week went well. Both campuses had career day, and it was enjoyable. The grandparents' lunch had a large turnout, and book character dress up day went well with a parade at the lower campus and a costume contest at the upper campus. Sixth and Seventh grade students took their career interest surveys, and the statewide severe weather drill was on the 31st. The Think First Stay Safe lessons are happening this week at the lower campus. Ms. Johnson-Appleby is working with K-3 students on child lures and related curriculum. Boston Market catered the Staff Thanksgiving luncheon today. FTE, CPI, and Student Class have all been completed, and title grant budgets have been submitted for approval. The Annual Title I Parent Meeting was held on October 25th with a fair turnout and good conversation. FTE is currently 733. ICSAtlanta is currently pulling from 19 counties in Georgia, which is up from 15 counties last year. ICSAtlanta's Climate Score is a 3. CCRPI score is 75.5. Math achievement, but especially math progress, has been identified as a primary weakness, and administration is addressing this weakness through P50 focus in 4th/5th grade, in-school tutoring, after school tutoring, and 3rd grade p50 focus (which will begin in January). The fire system at the upper campus has been approved by the fire marshal. The upper campus roof is leaking, and administration is looking into quotes for replacement. Preparis has been released to staff and parents, and teachers will be trained on the Preparis app after the Thanksgiving break. Globe came to tour the ICSAtlanta campuses and they informed administration that the state is allowing them to L2 proficiency test students in 2nd -5th grades for admissions. Gifted testing is almost complete, and the second round of TKES walkthroughs are almost complete. The second staff appreciation was held at Regal Avalon, and the 3rd Parent Education Night was held on October 18th with IB as the topic. To date, the Fall Giving Campaign has raised over \$46,000 with a goal of \$80,000. Participation is close to 40%. Administration is working on RFQs for the facilities grant security improvements as well as working to submit a grant for Kaboom playground at the upper campus.

PTO Report:

Given by PJ: The PTO will help Michele with the Kaboom upper campus playground grant and will fund the lower campus playground fence. PTO is also looking into the possibility of beautifying the upper and lower campuses: planters, etc. PTO is planning a big holiday teacher luncheon and has put toiletries baskets into the staff bathrooms.

Committee Reports:

- **Education Committee Report:** Given by Christen. The GAC accreditation site visit was on August 30, and ICSAtlanta has been approved for accreditation. The certificate of accreditation is in the mail.

New Business:

Christen gave an update on the BoardDocs program that will be used to make school meeting agendas, minutes, and policies more readily available to the public. The program is currently being used in limited capacity, and Michele and Christen hope to utilize more of the program's features as time progresses.

Adjourn Meeting:

The Board:

VOTED:

To end the meeting. The vote was motioned by Mike, seconded by Thomas, and unanimously approved.

Marisa Kashapov, Governing Board Chair, adjourned the meeting at 8:36PM.

Respectfully Submitted,



Christen Ramo, Board Secretary

ICSAtlanta Governing Board Open Meeting 12/13/18

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:17PM				
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa *Marisa	*Dec Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Mike,</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Marisa	*Nov Minutes
d. Public Comments	Update	None	*No One	*None
II. Administrative Update	Update	Report given	* Tanya	* Admin Report
III. Committee Reports				
a. Finance Committee	Update	Update given	*Tricia	
b. Education Committee	Update	Update given	* Christen	
i. Accreditation Process Update				
IV. New Business –	Update	None	*No One	
V. Adjourn – 8:57PM		<u>VOTE to adjourn:</u> <i>Motion: Christen</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa	

ICSAtlanta Governing Board Open Meeting 1/16/19

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:09PM				
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Paige,</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Marisa *Marisa	*Jan Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Tricia,</i> <i>2nd: Mike</i> <i>Unanimous approval</i>	*Marisa	*Dec Minutes
d. Public Comments	Update	None	*No One	*None
II. Financial Update	Update	Update Given	*Acuity	*Monthly Financial Report
III. Administrative Update	Update	Report given	* Tanya	* Admin Report
IV. Committee Reports				
a. Finance Committee	Update	Update given	*Tricia	
b. Education Committee	Update	Update given	* Christen	
i. Accreditation Process Update				
V. New Business –	Update	None	*No One	
VI. Adjourn – 7:48PM		<u>VOTE to adjourn:</u> <i>Motion: Paige</i> <i>2nd: Christen</i> <i>Unanimous approval</i>	*Marisa	

ICSAtlanta Governing Board Open Meeting 2/13/19

7:00 pm @ 1335 Northmeadow Parkway, Suite 100, Roswell, GA 30076

Summary of Action

Agenda Item	Purpose	Action	Who	Materials
I. Opening Items				
a. Call to Order @ 7:07PM			*Mike	
b. Agenda	Review & Vote	None <u>VOTE to approve:</u> <i>Motion: Eric,</i> <i>2nd: Tricia</i> <i>Unanimous approval</i>	*Mike	*Feb Agenda
c. Minutes	Review & Vote	<u>VOTE to approve:</u> <i>Motion: Eric,</i> <i>2nd: Thomas</i> <i>Unanimous approval</i>	*Mike	*Jan Minutes
d. Public Comments	Update	None	*None	*None
II. Financial Update	Update	Update given	*Tricia	*None
III. Administrative Update	Update	Report given	* Christen	* Admin Report
IV. PTO Report	Update	Report given by PTO Board Member	*N/A	*None
V. Committee Reports				
a. Finance Committee	Update	Update given	*Tricia	
b. Education Committee	Update	Update given	*Paige	
VI. New Business – No New Business	Update	None		
VII. Adjourn – 7:47PM		<u>VOTE to adjourn:</u> <i>Motion: Eric</i> <i>2nd: Paige</i> <i>Unanimous approval</i>	*Marisa	