



## Uniform Policy

ICSAtlanta follows a strict uniform policy, and all students are expected to adhere to this policy. See the *International Charter School of Atlanta Uniform Guidelines for all Students* for specific information about ICSAtlanta uniforms.

### STATEMENT ON COMPLIANCE

**The ICSAtlanta Uniform Policy is not subject to negotiation, and decisions by administration are final and may not be appealed.** Compliance with this policy is an expectation, and consequences for uniform violations are outlined in the Parent & Student Handbook.

Questions about this policy should be directed by email to [info@icsatlanta.org](mailto:info@icsatlanta.org).

### ICSAtlanta Logo

Only approved vendors are allowed to embroider the ICSAtlanta logo on apparel. Uniform providers may offer polo shirts and outerwear with the ICSAtlanta logo embroidered on them. Other vendors are only allowed to embroider the ICSAtlanta on polo shirts purchased elsewhere by parents. The logo may not be embroidered on outerwear purchased elsewhere or on bags, lunchboxes, backpacks, hats, t-shirts, shoes, etc.

### GENERAL REQUIREMENTS

Students are expected to wear a polo shirt with the ICSAtlanta logo embroidered on it and pants, shorts, scooter, or jumper.

- With the exception of plaid, all colors are solid (single-colored).
- All polo shirts and indoor outerwear must display the ICSAtlanta logo. With the exception of the school's logo, all items worn must be free of other logos or wording (i.e. brand name).
- At all times, boys must wear belts with shirts tucked in.
- Uniforms must be kept clean and tidy (i.e. no tears or holes or large stains).

### Dress Uniform Guidelines

When students are representing ICSAtlanta in the community and/or for special events, they may be required to follow the Dress Uniform Guidelines as listed below.

- Short-sleeved polo shirt only (Lower Campus: light blue, Upper Campus: royal blue)
- Navy blue pants, scooter, or jumper (no shorts or plaid or khaki bottoms)
- Navy blue or black, closed-toe, flat, dress shoes (no sneakers, high tops, athletic shoes, high heels, etc.)
- Navy blue fleece jacket or cardigan with ICSAtlanta logo (approved outerwear only), if needed
- All clothing must be ironed and free of wrinkles or stains.

### Out of Uniform Days

On occasion, students are allowed "out of uniform" days where they may choose to wear specified articles of clothing, in compliance with the Dress Code and Uniforms section of the Parent & Student Handbook, which can be found on the ICSAtlanta website and in the agenda. Advance notice of these out of uniform days are sent to parents.

### Spirit Wear Days

Students may wear "spirit" shirts and outerwear on Fridays. All other uniform requirements are in effect. Spirit wear includes ICSAtlanta-branded t-shirts from approved vendors and ICSAtlanta-sponsored activities.

### Accessories

There are no specific uniform requirements for accessories, jewelry, and hair accessories, but they should be conservative. See the Parent & Student Handbook for more details.

- Hats, crowns/tiaras, and bandannas are not allowed.



- Scarves are not allowed inside the school building. (Scarves worn for religious purposes are allowed.)
- Large jewelry and jewelry that is distracting or makes noises is not allowed.
- Gloves, “tattoo sleeves,” and other articles that cover the hands and arms (other than long-sleeved shirts or medical coverings when needed) are not allowed.
- Students should consider leaving valuable jewelry at home. ICSAtlanta is not responsible for loss or damage of personal articles. No “smart” watches are allowed at any time.

## Start of the School Year

Please allow at least 6 weeks prior to the beginning of the school year for ordering uniforms and/or embroidery of the ICSAtlanta logo on polo shirts. Vendors are very busy over the summer. Students are expected to come to school on the first day in an ICSAtlanta uniform. However, administration *may* excuse uniform violations *at their discretion* at the beginning of the school year (or a student’s first week of initial enrollment). Since polo shirts and bottoms are widely available, it is an expectation that students wear clothing as closely aligned with the uniform policy as possible from their first day at ICSAtlanta.

## UNIFORM VENDORS

ICSAtlanta highly recommends using the approved vendors for purchasing all uniform apparel. **All spirit wear, outerwear, jumpers, and scooters must be purchased from an approved vendor listed below.** Only approved vendors may embroider polo shirts purchased by the parent with the ICSAtlanta logo.

## Approved Uniform Providers

The following uniform providers offer ICSAtlanta uniform tops and bottoms. Each has a specific “store” for ICSAtlanta uniforms online.

1. **Educational Outfitters**  
<http://atlanta.educationaloutfitters.com/international-charter-school-of-atlanta/>  
5290 Roswell Rd., Suite T, Sandy Springs, GA, 30342 (brick and mortar location)
2. **Land’s End (Preferred School Number: 900168972)**  
<http://www.landsend.com/pp/SchoolSearch.html?action=landing&selectedSchoolNum=900168972>
3. **French Toast Schoolbox (School Code: QS5PKPR)**  
<https://www.frenchtoastschoolbox.com/schools/QS5PKPR/international-charter-school-of-atlanta>

## Other Vendors

ICSAtlanta permits families to purchase uniform apparel from other vendors of their choice (i.e. Target, Kohl’s, Old Navy, Children’s Place, etc.), as long as such garments resemble the style, fit, and look of those items in the approved vendors’ stores for ICSAtlanta.

- Polo shirts must be plain, without embellishment, and the colors should match those from approved ICSAtlanta vendors.
- Pants and shorts must be similar to those available from the ICSAtlanta approved vendors. The following are not acceptable: skinny pants, cropped pants, short shorts, shorts with frayed edges, yoga-type pants, athletic pants, sweat pants, cargo shorts or pants, corduroy pants, pants or shorts with embellishments like lace or designs, etc.
- Skirts are not allowed. ICSAtlanta permits scooters with attached shorts only, which must be purchased through an approved vendor.
- Jumpers must be purchased through an ICSAtlanta approved vendor. Please note that plaid and khaki jumpers are not allowed.
- Indoor outerwear must be purchased through an ICSAtlanta approved vendor. (Embroidery vendors will not embroider the logo on jackets, hoodies, etc.)
- To ensure uniformity in logo design, polo shirts purchased from a vendor other than an ICSAtlanta approved vendor must be embroidered at one of the locations below. Please allow 2-3 weeks and longer in the summer for embroidery services. No other vendor is authorized to embroider the ICSAtlanta logo, and the following vendors are only permitted to embroider the ICSAtlanta logo on plain, unembellished polo shirts.
  - **Educational Outfitters:** 5290 Roswell Rd., Suite T, Sandy Springs, GA, 30342
  - **A Uniform Corner:** 11235 Alpharetta Hwy, Suite 124, Roswell, GA

## International Charter School of Atlanta Uniform Guidelines for all Students

### Polo Shirts

All ICSAtlanta students are required to wear a short or long-sleeved polo shirt daily, following the colors assigned to the student's campus, based on grade.

<b>Colors</b>	<b>Important Notes about Polo Shirts</b>
<ul style="list-style-type: none"> <li><b>Lower Campus polo shirts (Kindergarten – 3<sup>rd</sup> grade):</b> red or light blue</li> <li><b>Upper Campus polo shirts (4th-8th grade):</b> light gray (heather gray) or royal blue</li> </ul>	<ul style="list-style-type: none"> <li>Polo shirts must be embroidered with the ICSAtlanta by an approved vendor.</li> <li>Polo shirts must be free of embellishments or pockets.</li> <li>Long-sleeved shirts may <b><u>not</u></b> be worn under short-sleeved polo shirts.</li> <li>Boys must tuck polo shirts into their pants or shorts.</li> </ul>

### Outerwear Worn inside School

Students must wear approved outerwear over uniforms when inside ICSAtlanta buildings. Students wearing outerwear during school hours inside the school building that is not compliant with this uniform policy will be required to remove the outerwear and hang it with their backpack or put it in their locker. Non-approved outerwear may not be worn tied around the waist or shoulders or carried around school (unless going outside for recess or other school-related activity).

<b>Colors</b>	<b>Important Notes about Outerwear</b>
All uniform outerwear must be navy blue.	<ul style="list-style-type: none"> <li>Outerwear worn inside the school building <u>must be purchased from an approved ICSAtlanta vendor</u> and embroidered with the ICSAtlanta logo.</li> <li>Approved outerwear includes zippered fleece jackets, zippered sweaters, or button-down cardigan sweaters.</li> </ul>

### Jumpers

Girls may choose to wear jumpers purchased from ICSAtlanta approved vendors.

<b>Colors</b>	<b>Important Notes about Jumpers</b>
Only navy blue jumpers are allowed at ICSAtlanta.	<ul style="list-style-type: none"> <li>Jumpers must be purchased from ICSAtlanta approved uniform vendors and must have the ICSAtlanta logo embroidered on them.</li> <li>Girls must wear under-jumper shorts or tights under jumpers.</li> </ul>

### Pants

Students must wear pants from ICSAtlanta approved uniform vendors or pants that resemble pants sold by approved vendors.

<b>Colors</b>	<b>Important Notes about Pants</b>
All uniform pants must be navy blue or khaki.	<ul style="list-style-type: none"> <li>Pants purchased from outside vendors must match the style, fit, and materials of those offered by ICSAtlanta approved uniform vendors.</li> <li>Corduroy, cargo, sweat, denim, yoga, skinny style, cropped, and embellished pants are not allowed.</li> <li>Boys must wear a belt.</li> </ul>

### Shorts

<b>Colors</b>	<b>Important Notes about Shorts</b>
All uniform shorts must be navy blue or khaki.	<ul style="list-style-type: none"> <li>Shorts purchased from outside vendors must match the style, fit, and materials of those offered by ICSAtlanta approved uniform vendors.</li> <li>Corduroy, cargo, sweat, denim, yoga, skinny style, tight, cut-off, frayed-edge, and embellished shorts are not allowed.</li> <li><b>Shorts may not be more than two (2) inches above the knee.</b></li> </ul>

## Under-jumper Shorts

Under-jumper shorts must be worn under jumpers.

### Colors

Under-jumper shorts must be navy blue or black.

### Important Notes about Under-jumper Shorts

- Under-jumper shorts must be plain with no designs, glitter, characters, etc.
- They must be shorter than the jumper.

## Scooters (skirts with shorts attached)

Girls may wear scooters, which are skirts with shorts attached. Skirts are not permitted.

### Colors

All scooters must be navy blue, khaki, or plaid (ONLY ICSAtlanta plaid).

### Important Notes about Scooters

- Scooters must be purchased from ICSAtlanta approved uniform vendors only.
- **Scooters may not be more than two (2) inches above the knee.**

## Shoes

### Colors

- Any solid color shoe is acceptable, but dark colors are preferable.
- Shoes should be as close to one color as possible; logos and outsoles may be in a different color.

### Important Notes about Shoes

- Shoes must be closed-toe and have a back.
- No high-heeled or wedge heel shoes are allowed.
- Boots are not allowed.
- Shoes may not have any embellishments, including, but not limited to, glitter, lights, wheels, characters, etc.
- Gym shoes/tennis shoes/sneakers are allowed daily and are required for P.E. days. They must have non-marking soles.

## Socks

In all cases, socks must be plain and free of any design or embellishment.

### Colors

Socks must be navy blue, black, or white (solid colors only).

### Important Notes about Socks

- Socks may be various lengths, such as ankle, crew, mid-length, or knee-high.
- Socks must be a solid color, matching, and not have any designs or embellishments.

## Tights and Leggings

Tights and leggings may be worn under scooters and jumpers. They may not be worn without a scooter or jumper.

### Colors

Tights and leggings must be navy blue or black.

### Important Notes about Tights and Leggings

- Tights and leggings must be a solid color.
- Tights and leggings must be plain and not have any designs or embellishments, glitter, etc.
- Leggings must be worn with matching socks that cover the bottom of the leggings (no skin may show). No cropped leggings are allowed.
- No leggings may be worn without being covered by a jumper or scooter.

## Belts

Boys are required to tuck in shirts and wear belts with their uniforms. Girls who choose to wear a belt with pants or shorts should follow these guidelines.

### Colors

Belts must be navy blue, black, or brown.

### Important Notes about Belts

- Belts should be a solid color without embellishments, designs, or logos.
- No large belt buckles should be worn.