

International Charter School of Atlanta

Board Meeting Minutes

August 9, 2017

A meeting of the Governing Board (the “Board”) of The International Charter School of Atlanta (the “School”) was held on August 9, 2017 at 7:00PM at the School. The meeting began at 7:08PM.

The following members of the Board were present: Marisa Kashapov, Michael McConnell, Michele Neely, Tricia Marsh, Paige Stoecker, Christen Ramo, and Eric Abercrombie.

The following members of the administration were present: Tanya Parker.

Agenda

The Board:

VOTED:

To approve the current July 12, 2017 agenda with no amendments. The vote was motioned by Michele seconded by Mike, and unanimously approved.

Minutes of Previous Meeting

The Board:

VOTED:

To approve the draft minutes of the last two Board meetings held on July 12, 2017 in the form previously circulated. The vote was motioned by Michele seconded by Mike, and unanimously approved.

Public Comments:

No one from the public signed up to address the board at this August 9 meeting.

Administration Update:

Given by Tanya Parker: Open House and Spotlight Nights went really well. The ASP is running smoothly—Denise is doing an excellent job, and online payments have made processing much easier. The main ASP snags are non-recurring payments (WorldPay coming to assist) and the late pick up room. Staff is preparing for Curriculum Nights. Parent Portal is open for returning parents, and administration will be releasing enrollment for new parents within the week. Online resources including Clever are being set up by Barbara. PYP teacher training kicked off today with official training starting next Wednesday. Profiles are up in classrooms, and teachers are being trained on inquiry-based learning. Annual payment for IB was recently submitted. All curriculum materials have been delivered. GELS and MS science labs are well stocked. All teachers are satisfied with the curriculum, selections and support. Morning and afternoon carpool

are running much more smoothly. Elementary enrollment is at 534, and middle school enrollment is at 118. There are waitlists in all classes except 6th grade. Middle school scheduling was challenging, and much of it had to be done by hand. Administration has requested adding admissions component to SIS. Superintendent test certification sign-off is complete. Milestones scores were good. Elementary school is complete from an operations perspective, with the exception of final touches on the 2nd computer lab and fixing a couple of cameras. Middle school equipment is still in the process of being installed but moving along nicely. Computer lab needs to be connected, but Chris is working on completing that task. The bell and intercom systems are fully functioning at the middle school, thanks to Mike and Chris. Fencing is still a work in progress. All teachers have been hired, but administration is still in the process of looking for two permanent substitute teachers.

Carpool Traffic:

Report given by Michele. It has become a concern of the ICSAtlanta Governing Board that motorists are speeding around stationary cars waiting in the carpool line creating a dangerous situation for all people involved. The concern is that because our public, state charter school has not been recognized by the City of Roswell as a public school, and proper signage has not been installed by the City of Roswell. Michele Neely contacted the appropriate government officials at the City of Roswell and was told that our school does not warrant a school zone. Michele will reach out to the Roswell Traffic Operations Manager as well as the Roswell City Traffic Engineer, and Paige Stoecker will reach out to the Alpharetta, as the ICSAtlanta Middle School falls in the Alpharetta jurisdiction.

PTO Report:

Gerhard, PTO President, spoke on behalf of the PTO Board. The PTO Board is working hard to establish how they will best contribute to the school, including the following: stepping back from some events and letting the school take ownership, no longer providing teacher grants, adding a school dance, continuing to support and sponsor teacher appreciation, making it a goal to increase and maintain parent engagement. So far, PTO has held a new member sign up, provided furniture for teachers, and provided refreshments during carpool. Gerhard asked what the PTO can do to help the school, and Mike replied that PTO could utilize parent talents and experience as well as help connect the Governing Board to volunteers.

Committee Reports:

- **Finance Committee Report:** ICSAtlanta will be negative by approximately \$500,000 this fiscal year as well as next fiscal year, but that deficit will be covered by our current \$1 million surplus. ICSAtlanta Middle School was received no state funding this year. Finance committee is looking to see if this lack of funding was a mistake on the state's part. CSP Federal GADOE Subgrant has been submitted and would allow ICSAtlanta to purchase materials considered essential for operation. Results of the application are expected the second or third week in September.

- **Parent Relations Committee Report:** Given by Tanya during the administration report.
- **Fundraising Committee Report:** Given by Michele: Picnic had a large turnout and resulted in approximately \$1,300.00 in funds raised. Corridor of Countries has been postponed indefinitely and/or may be replaced by another opportunity in the spring. Fall Giving Campaign kickoff targeted for the end of August and will include an official business campaign, which will target businesses within a two-mile radius. Fundraising Committee will sponsor a coffee for parents on August 23rd to explain ICSAtlanta's financial needs and ways in which families can help. Michele and Eric will speak to representatives of the Walton Family Foundation tomorrow to get more details on the grant.
- **Education Committee Report:** Given by Tanya during the administration report.

Governance Committee Report: Given by Eric. Policies will begin to be presented to the board for review at the next meeting.

New Business:

None

Adjourn Meeting:

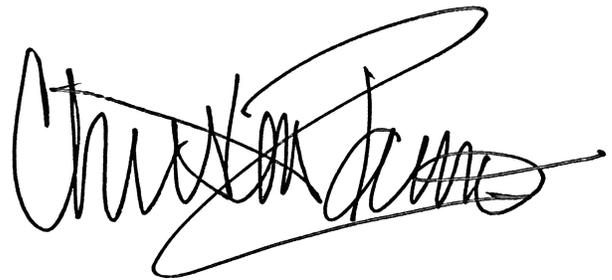
The Board:

VOTED:

To end the meeting. The vote was motioned by Christen, seconded by Tricia, and unanimously approved.

The meeting was adjourned at 8:33PM by Marisa Kashapov, Board Chair.

Respectfully Submitted,



Christen Ramo, Board Secretary